

GALADARI HOTELS (LANKA) PLC

CIRCULAR TO SHAREHOLDERS

41ST ANNUAL GENERAL MEETING OF THE COMPANY

Dear Shareholder/s,

Taking into consideration the continuing COVID 19 pandemic related situation prevailing in the country, the Board of Directors of the Galadari Hotels (Lanka) PLC (“GHLL”) has decided to hold the 41st Annual General Meeting (AGM) as a Virtual Meeting, on 29th June 2022 centered at the “Board Room” of GHLL, No. 64, Lotus Road, Colombo 01, commencing at 3.30 p.m.

All the shareholders will be allowed to participate via online at the virtual meeting. To maintain “social distancing” requirements in order to mitigate the risk factor associated with the spread of the COVID 19 virus, the two local Board Directors, Key Management Personnel, External Auditors, Company Secretaries and Registrars to the Company only, will assemble at the Board Room of GHLL for the purpose of hosting the Meeting. The Foreign Directors will be participating in the AGM via video conferencing.

The shareholders and proxy holders who will be participating via audio or audio and visual means, should forward the Registration Form not less than forty eight (48) hours prior to the date of the AGM in order to enable the Company to share with you the relevant meeting login information.

The login information will be authorised only for the use by individual shareholders, proxy holders and authorised representatives in case of institutional shareholders and the Company will not be responsible or liable for misuse. Where the proxy holders are concerned please note that the login information will only be shared with those in whose favour a valid proxy has been submitted by the shareholder.

The shareholders and proxy holders who will be participating at the AGM via online platform will be required to identify themselves at the time of voting and when speaking during the time allowed for questions by the Chairman. For such purpose of identification, they will be required to provide the name, address and the National Identity Card or Passport Number.

Voting in respect of the items of business of the Agenda will be registered by using an online platform or a designated ancillary online application. The relevant procedure will be explained to the shareholders prior to the commencement of the meeting.

The format of the proxy will also be made available on the **www.galadarihotel.lk** and those shareholders who wish to submit their forms of proxy should duly complete the same as per the instructions given therein. The duly completed forms of proxy should be posted or delivered to the Registered Office of the Company at 9/5, Thambiah Avenue, Colombo 07 or forwarded by email to **AGM@galadari.lk** or by fax on **0112544585** in order to enable the Company to receive the same not less than forty eight (48) hours prior to the time appointed for the holding of the AGM.

In order to avoid potential health issues which may arise in light of the prevailing situation in the country as the shareholders are unable to participate at the meeting physically, they are encouraged to appoint an Independent Director as their proxy, having marked their preferences in respect of the agenda items.

Shareholders can send in their queries, if any, to **Ajantha Anton** on **011 2544544 Ext. 251** or **Thakshila Jayasinghe** on **011 4335159 Ext. 345** before twenty four hours (24) of the commencement of the meeting and the responses to the same will be provided at the Meeting.

The Shareholders are requested to login to the meeting by 3.30 p.m.

The Annual Report and Financial Statements of the Company for the year ended 31st December, 2021 are available on the

1. Corporate Website of Galadari Hotels PLC - www.galadarihotel.lk
2. Colombo Stock Exchange - www.cse.lk

By Circular No.04/2022 dated 27th May, 2022 of Colombo Stock Exchange (CSE) the application of Rule 7.5 (b) (i) of the Listing Rules of CSE pertaining to providing a printed copy of the Annual Report upon the request in writing of a Shareholder, has been waived in respect of Financial Years ending 31st December, 2021 and 31st March, 2022, as a result of the request made by several listed entities to grant flexibility relating providing hard copies to shareholders. Accordingly the Company wishes to inform the Shareholders of its inability to provide a printed copy of the Annual Report for the Financial Year ended 31st December, 2021, upon request by a Shareholder.

The Shareholders are requested to view the said Annual Report on the aforesaid websites and the URL.

By order of the Board



Jacey & Company

Secretaries and Registrars to Galadari Hotels (Lanka) PLC

02nd June, 2021